

SICET 2010-2011 Board Meeting
October 4 – October 18

Time: October 4 to October 18, 2011

Location: Online

Attendants:

Hsiujen Cheng, Guoqiang Cui, Jui-Long Hung, Christie Liu, Geping Liu, Leping Liu, Youmei Liu, Simon So, Hongbo Song, Chiu-Hsiung Tu, Hong Wang, Shuyan Wang, Harrison Yang, Yi Yang, Hong Zhan

With the conclusion of new board member election, SICET president, Tina Wu called for an online board meeting, with the participation of both past and newly elected board members, to discuss progress in each area and to ensure a smooth transition.

Meeting Agenda:

1. Report on the 2011 AECT/SICET Convention (Christie Liu & Chiu-Hsiung Tu);
 2. Report on the Board Members Election committee (Tina Wu & Chiu-Hsiung Tu);
 3. Report on the summer fellowship trip (Shuyan Wang);
 4. Communications among SICET members (Guoqiang Cui);
 5. SICET Membership database/listserv and SICET Web site update (Youmei Liu);
 6. Report on Membership recruitment and management (Chiu-Hsiung Tu);
 7. Reports from regional directors (Hongbo Song, Geping Liu, Simon So, and Hsiujen Cheng);
 8. Online Journal IJTTL (Leping Liu);
 9. Online and paper-based journal JETDE (Harrison Yang);
 10. Financial report (Hong Zhan);
 11. New president election (Only Board Members: Jui-Long Hung, Chih Hsiung Tu, Hong Wang, Shuyan Wang, HaoYang and Yi Yang)
- 1. Report on the 2011 AECT/SICET Convention (Christie Liu & Chiu-Hsiung Tu);**

- 1) After the call for proposals for the 2011 AECT/SICET convention at Jacksonville, Florida, SICET has received 19 proposals submitted from members located in the United States, Taiwan and mainland China;
- 2) Eleven SICET members served as reviewers and provided timely and high quality review feedback;
- 3) All 19 proposals were accepted and were redirected to different sessions as needed and after communication with the authors;
- 4) During the AECT conference planning process, the SICET conference planners, Dr. Juhong Liu and Dr. Chih-Hsiung Tu, alternated the attendance of teleconferences on a bi-monthly or monthly basis from August 2010 to June 2011;
- 5) Frequently visited and made reviews on the AECT AllAcademics conference planning site and the Sakai conference planning committee site;
- 6) Invited the conference keynote speakers;
- 7) Coordinated with conference planners to ensure the timely issue of AECT official invitation letters for international keynote speakers;

2. Report on the Board Members Election committee (Chiu-Hsiung Tu);

- 1) The election started from 9/12/2011 and ended on 10/2/2011 with several reminders sent to SICET members;
- 2) SICET members reviewed linked candidates' biographies and voted their decisions;
- 3) Five new board members elected: Hui-Long Hun, Hong Wang, Shuyan Wang, Hao Yang, and Yi Yang;

3. Report on the summer fellowship trip (Shuyan Wang);

- 1) Contacted with potential host Chinese universities as early as November 2010;
- 2) Finalized three host universities in Hangzhou and Luoyang: Foreign Languages Department of Luoyang University of Science and Engineering (洛阳理工大学外语系), (May 18 -19, 2011); Educational Bureau of Luoning County (洛宁县教育局) (May 20 -21, 2011); and Foreign Languages College of Hangzhou University of Electronic Science and Technology (浙江电子科技大学外国语学院) (May 25 - 26, 2011);
- 3) Sent calls for proposal and friendly reminders before the due date of application for summer fellowship;
- 4) Sixteen proposals from nine SICET members were submitted and six members were assigned to present in three places, with two members in each institute;
- 5) Only three presenters were finally able to make the trip;
- 6) Presentations at both universities achieved great success and were highly appreciated by the students and teachers in host universities;

4. Communications among SICET members (Guoqiang Cui);

- 1) Drafted minutes for online board meeting and kept documents of activities;
- 2) Called for news for newsletter;
- 3) Communicated with our members to request for updated news from summer fellowship participants, our journal editors, and keynote speakers for the upcoming conference;
- 4) Designed newsletter;

5. SICET Membership database/listserv and SICET Web site update (Youmei Liu);

- 1) Making sure SICET site is up and running without major issues, such as broken links, missing documents, etc.;
- 2) Updated newsletters;
- 3) Updated site with 2010 Conference new photo gallery link;
- 4) Assisted with the archiving of past journals;
- 5) Managed SICET listserv;

6. Report on Membership recruitment and management (Chiu-Hsiung Tu);

- 1) Several membership recruitment and renew calls were sent to those with their membership expiring within three months;
- 2) Continue sending membership fee overdue reminder in every quarter;
- 3) 55 active and paid members; 11 membership fee delinquent in the past 12 months;
- 4) Providing the active members mailing list to SICET Board Election Committee;
- 5) Creating the SICET membership promotion materials and will distribute them at AECT 2011 annual conference and SICET sponsored presentations;

7. Reports from regional directors (Hongbo Song, Geping Liu, Simon So, and Hsiujen Cheng);

Dr. Hongbo Song

- 1) Introduced the SICET to master students in the School of Foreign Languages at Zhejiang Gongshang University;
- 2) Printed 300 copies of JETDE 2011 in Hangzhou;
- 3) Donated 2 copies to School Reference Room and 2 more copies to the University Library;
- 4) Will distribute copies to individuals and/or organizations concerned from Hangzhou;

Dr. Geping Liu:

- 1) Introduced SICET to the Summer Seminar of Chongqing Association for Educational Technology in Higher Education in July;
- 2) Introduced SICET to some conferences and meetings, such as the Group Meeting between Shenzhen and Chongqing Universities;
- 3) Plan to contact with some academic associations for cooperating with SICET;

Dr. Simon So:

- 1) Introduced SICET to students and colleagues in Hong Kong from time to time;
- 2) Made use of the two journals for teaching by recommending reading materials to students;
- 3) Started the serial collection in the library from the first edition so that there is a permanent archive of the journal in Hong Kong;
- 4) Hope distribute two more updated copies to the library this year;

Dr. Hsiujen Cheng:

- 1) Introduced SICET to graduate students at National Kaohsiung Normal University (NKNU) in Taiwan;
- 2) Planning to distributing brochures to the graduate student' Conference held in December, 2011;
- 3) Planning to invite any of board members to give speech regarding instructional technology research at NKNU in Taiwan in near future;

8. Online Journal IJTTL (Leping Liu);

- 1) Two issues are published per year; one in June, and the other by the end of the year;
- 2) The first issue of 2011 was out in June, and the second issue is at the review stage;
- 3) The acceptance rate of IJTTL is between 28% and 35% (by issue);
- 4) IJTTL has been recognized in the field with a very sounding reputation;
- 5) Introduced our journal in an editorial panel at the SITE conference, and received very good responses;
- 6) Received submissions from authors around the world, as well as reader queries about our published articles asking for permission to use the information (models, instruments, or graphs);
- 7) IJTTL can be indexed in: EBSCO Publishing since 2009;

9. Online and paper-based journal JETDE (Harrison Yang);

- 1) The first "call for papers" was sent to our members on 4/7/11.
- 2) Dr. Xibin Han and Dr. Barbara Lockee were invited as guest editors of the new issue;

- 3) Reviewers from our SICET members including Drs. Pearl Chen, Candace Chou, Yuliang Liu, and Yuxin Ma;
- 4) All revised papers forwarded to Dr. Taralynn Hartsell for proofreading;
- 5) Since 9/10/11, Dr. Shuyan Wang worked on designing and developing the final product of this year's issue;
- 6) The online version of JETDE was published on 10/7/11;
- 7) The print version of JETDE is ready to be distributed;
- 8) Some of hard copies will be shared at SICET/AECT conference with our members (and potential ones), authors, other professionals, organizations, etc.;

10. Financial report (Hong Zhan);

- 1) Since April 1st, 2011, our bank account balance showed an increase, mainly from member fees;
- 2) Helped our dual members pay AECT membership fee directly to AECT;

11. New president election (Only Board Members: Hui-Long Hung, Chih Hsiung Tu, Hong Wang, Shuyan Wang, Hao Yang and Yi Yang)

- 1) Dr. Shuyan Wang firstly nominated Dr. Harrison(Hao) Yang as the new president on December 15, 2011;
- 2) All current board members voted for Dr. Harrison(Hao) Yang.

The online board meeting was adjourned on October 18, 2011.