

## **Board Meeting Minutes**

Date: 10/12/06

Location: Dallas, TX at SICET/ACET annual conference

Attendants: Feng-Qi Lai, Harrison Yang, Hong Zhan, Youmei Liu, Yuliang Liu, Steve Yuen

### **Agenda**

1. Annual review of SICET growth and development in 2005-2006
2. Administrative issues

### **Annual review of SICET growth and development**

The board reviewed growths and accomplishments of SICET in the past year under the leadership of Feng-Qi with the collaboration of all board members as well as the support from all SICET members.

- SICET official website has been updated. The current website becomes more professional and informative. The board appreciated the hard work by all those who have contributed to the web redesign and sub site maintenance..
- SICET successfully organized the 3<sup>rd</sup> Summer Trip to China in 2006. The trip promoted academic communications and potential collaborative opportunities with participating universities in China. The board highly remarked the leading efforts by Harrison Hao Yang and the support from all summer trip fellows.
- SICET has successfully planned and organized the annual conference in 2006. The board complimented the good job by Youmei. Also the board appreciated Hong and Feng-Qi for their preparation for SICET 2006 annual general session.
- SICET has gained increasing attention in many academic situations. The board appreciated Yuliang's effort in SICET promotion and membership management.

### **Administrative issues**

#### **SICET organization registration issues**

- The Board has not received the official registration documents from the first-term vice president who registered SICET in 2003 in Georgia. Current annual registration is \$50. The board has decided to re-register SICET in another state where the registration fee is reasonable.
- All board members are asked to check the procedure and price of an academic organization registration in their own states. The information should be reported to the board within one month (by Nov. 12, 2006).

#### **SICET membership fee management issues**

- The board has not received the annual financial report from the previous Treasurer.
- The board solicited the previous Treasurer to submit a financial report to the board so that the financial balance can be reported to all members through email.
- The board solicited previous Treasurer to close the current SICET bank account and to transfer the balance to the new Treasurer, who will open a SICET account in a national-wide bank (such as Bank of America).

When discussing some existing issues, Youmei suggested that for the future purpose, the board may consider encouraging officers to continue their duty to the end of one-year term in order to avoid transitional problems. The board and all board members should take other's opinions or different perspectives positively and professionally, rather than personally.

All attending board members agreed that should a board member have some issues or different opinions, he/she should discuss the issue at the Board meeting instead of bringing negative attitudes to the SICET member Listserv.

The board believed that SICET will keep growing faster and stronger with the support of all SICET members, and with the collaboration and hard work of board members. Merits will be carrying on; Issues will be resolved.