

**SICET 2010-2011 Board Meeting  
March 20 - April 2, 2011**

**Time:** March 20 to April 2, 2011

**Location:** Online

**Attendants:**

Dongyuan Chen, Hsiu-Jen Cheng, Guoqiang Cui, Christie Liu, Geping Liu, Leping Liu, Youmei Liu, Yuliang Liu, Simon Wing-Wah So, Hongbo Song, Chih-Hsiung Tu, Tina Wu, Harrison Yang, Yi Yang, and Hong Zhan.

Since last meeting, all board members and officers have been working hard to finish their specific tasks discussed and assigned. SICET president, Tina Wu called for a meeting to discuss progress in each area and to plan what to do next.

**Meeting Agenda:**

1. Report on the AECT/SICET 2011 Convention (Christie Liu/Chih-Hsiung Liu);
2. Report on the Summer Fellowship Program (Dongyuan Chen);
3. Report on paper-based journal (Harrison Yang);
4. Membership recruitment and management (Chih-Hsiung Tu);
5. Financial Report (Hong Zhan);
6. Report from regional directors (Hongbo Song, Geping Liu, Simon So, and Hsiujen Cheng);
7. Communications among SICET members: newsletter, brochure, and minutes (Guoqiang Cui);
8. SICET Web site update and maintenance (Youmei Liu);
9. SICET Facebook (Yi Yang);
10. Online Journal IJTTL (Leping Liu);
11. Plan for the future: Form the Board Members Election committee and Mentor program

**1. Report on the AECT/SICET 2011 Convention (Christie Liu/Chih-Hsiung Liu)**

- 1) Attended bi-weekly AECT planning committee meetings between December 2010 and March 2011;
- 2) Participated in the training of using AllAcademics, the AECT online conference planning/management system;
- 3) Calls for proposals sent to SICETLIST in both English and Chinese between January and March;
- 4) Call for Reviewers and Proposal Review sent to the SICET members;
- 5) Fourteen members volunteered to be proposal reviewers and the review was successfully completed on March 22;
- 6) Conference Proposals – A total of 19 proposals submitted to the 2011 AECT/SICET convention, as concurrent, reflection, panel and roundtable sessions and all accepted;

- 7) Finalize the status report of these proposals and contact the authors about necessary updates on session types.

## **2. Report on the Summer Fellowship Program (Dongyuan Chen);**

- 1) Contacted universities in China for hosting our 2011 Summer Fellowship since 2010 AECT conference;
- 2) Three hosting institutes chosen: Foreign Languages Department of Luoyang University of Science and Engineering, Educational Bureau of Luoning County, and Foreign Languages College of Hangzhou University of Electronic Science and Technology;
- 3) A call for proposal was sent out early in January 2011 and friendly reminders were sent before the deadline;
- 4) 15 proposals were received from nine SICET members and six proposals were accepted based on the interests of the hosting institutes;
- 5) Six acceptance letters and three rejection letters were sent out in late February. Only four out of the six accepted proposals were confirmed.

## **3. Report on paper-based journal (Harrison Yang);**

- 1) In the middle of October 2011, both online and print versions of the third issue of JETDE were published;
- 2) Copies of the print version JETDE were delivered at AECE/SICET 2011 Convention (by Dr. Shuyan Wang, Managing Editor) and mailed to authors (by Harrison);
- 3) Copies of the print version JETDE were shared at the Joint Conference of International Educational Technology Research and Deans/Chairs' Forum, Beijing, China, October 16-17, 2010 (by Dr. Hongbo Song, Associate Editor and Harrison);
- 4) The "call for papers" for the fourth issue of JETED will be announced on April 5, 2011.

## **4. Membership recruitment and management (Chih-Hsiung Tu)**

- 1) A total of 84 members with 4 new members since the Anaheim conference;
- 2) Will contact the authors whose proposal accepted by SICET and encourage them to join AECT through SICET with the special membership rate;
- 3) Will encourage the presenters to become AECT members through SICET via "Join AECT/SICET Membership Program" at Jacksonville conference;

## **5. Financial Report (Hong Zhan)**

- 1) From October 1, 2010 to March 30, 2011, SICET received \$260 membership fee from which \$73 was transferred to ACET;
- 2) The total expenses during this period is \$408.08, which were used for 2010 SICET annual conference expenses and SICET bank account service fee;
- 3) The current balance is \$3835.25, which is \$148.08 less than the balance report in September 2010;

- 4) Recruiting more new members is a way to continue the healthy financial situation for SICET.

## **6. Report from regional directors (Hongbo Song, Geping Liu, Simon So, and Hsiujen Cheng)**

### **Hongbo Song:**

- 1) 100 copies of 2010 issue of JETDE were given to Harrison Yang during the conference held in Tsinghua University October 2010;
- 2) Sent 25 copies of 2010 issue of JETDE to Harrison Yang in Beijing October 2010;
- 3) Will bring 50 copies of 2010 issue of JETDE to Hangzhou May 2011.

### **Geping Liu:**

- 1) Introduced SICET in the annual conference of Chongqing Association for Educational Technology in Higher Education in December 2010.
- 2) Plan to introduce SICET in some conferences and meetings in 2011.
- 3) Plan to contact with some academic associations for cooperating with SICET.

### **Simon So:**

- 1) Received 6 hardcopies of JETDE (Vol. 3. No.1). Copies are available online as well as in Hong Kong Institute of Education;
- 2) Attended and presented a keynote speech in SICET 2010 Convention.
- 3) Participated and reported in the association meeting 2010.

### **Hsiujen Cheng:**

- 1) The brochures and website of SIECT have been distributed and introduced to graduate students in Department of Teaching Chinese as a Second Language at Chung Yuan University in the beginning of 2010;
- 2) Students were interested in SIECT and those potential members are encouraged to join in;
- 3) More members are expected to be recruited this year;
- 4) Our brochures are planning to be included in the package of conferences which will be held in May of 2010.

## **7. Communications among SICET members: newsletter, brochure, and minutes (Guoqiang Cui)**

- 1) Minutes drafted for last online board meeting around October 2010 and kept documents of our activities;
- 2) Called for news from our SICET members and created our SICET newsletter fall 2010;
- 3) Will call for news for the next newsletter;

## **8. SICET Web site update and maintenance (Youmei Liu)**

- 1) Launched new SICET site;

2) Updating the site contacts, some content and mailing list;

### **9. SICET Facebook (Yi Yang)**

- 1) Created a Facebook page for SICET and will create a self-defined username soon;
- 2) Transfer information from SICET website to SICET Facebook page;
- 3) SICT Facebook page is open to the public, and everyone can post comments.

### **10. Online Journal IJTTL (Leping Liu)**

- 1) IJTTL now is in its seventh year of publication with two issues per year: one in June, and the other by the end of the year;
- 2) The first issue of 2011 is at the review-stage, and still accepting new submissions until the end of June;
- 3) The acceptance rate of IJTTL is between 28% and 35% (by issue);
- 4) IJTTL has been recognized in the field with a very sounding reputation;
- 5) Advocated IJTTL at editorial session at SITE;
- 6) Sent out the call for papers at the SITE conference, and discussed with future potential authors.

### **11. Plan for the future: Form the Board Members Election committee and Mentor program**

#### **11.1 Form the Board Members Election committee**

- 1) Since several of our board members will finish their term serving in the SICET board at the annual convention 2011, SICET president Dr. Tina Wu suggested that Dr. Chih-Hsiung Tu and Dr. Shuyan Wang be in charge of the election process during August and September, 2011;
- 2) Dr. Chih-Hsiung Tu will take the lead and Dr. Shuyan Wang will assist;
- 3) Call for nomination will be sent out in August, 2011.

#### **11.2 Mentor program:**

- 1) Dr. Chih-Hsiung Tu proposed a mentoring program for SICE graduate students and perhaps junior faculties;
- 2) Proposed ideas about the program:
  - Solicit mentors and mentees;
  - Pair mentor and mentees;
  - Mentor and mentee could carry conversations;
  - Setup a time for them to meet face-to-face at AECT annual conference and to share how their mentoring experiences;
  - Mentor and mentees can work collaboratively on some project, topics, presentations etc.
- 3) The motion was not passed yet.

**The online board meeting was adjourned on April 2, 2011.**