

SICET 2009-2010 Term Board Meeting in April 2010

Time: April 10 to April 25, 2010

Location: Online

Attendants: Hsiu-Jen Cheng, Guoqiang Cui, Geping Liu, Juhong Liu, Leping Liu, Youmei Liu, Hongbo Song, Simon Wing-Wah So, Shuyan Wang, Xiaoxue Wang, Tina Wu, Dazhi Yang, Harrison Yang, Hong Zhan

On April 3, Shuyan Wang called for SICET board online meeting. As a president, Shuyan first recognized and appreciated the hard work that each board member and regional director had done in specific tasks discussed and assigned in the previous online meeting. Shuyan called for progress report on each area and plan for next period.

Meeting Agenda:

1. Report on the progress of the AECT/SICET Convention 2010 (Tina Wu)
2. Report on the progress of the summer fellowship trip (Charles Wang)
3. Online Journal IJTTL (Leping Liu)
4. Report on the progress of the paper-based journal (Harrison Yang)
5. Membership recruitment and management (Juhong Liu)
6. Financial report (Hong Zhan)
7. Report from regional directors (Hongbo Song, Geping Liu, Simon So, and Hsiujen Cheng)
8. Communications among SICET members: newsletter, brochure, and minutes (Guoqiang Cui)
9. SICET Web site, database, and listserv update and maintenance (Youmei Liu)
10. Form the Board Members Election committee

1. Report on the progress of the AECT/SICET Convention 2010 (Tina Wu)

2010 SICET Convention was planned as early as November, 2009. The Conference Planning Assistant, Juhong Liu, and Vice President Tina Wu worked closely on every aspect of the convention. Here is the summary of the progress:

- 1) Updated SICET site for the convention section. Juhong created the convention pages for 2010 convention, achieved and redirected the 2009 pages, and added the Award Page. Juhong and Tina discussed and consulted Shuyan to decide the content and the structure of the pages.
- 2) The Call of SICET Conference were drafted and sent in time in December, 2009. With several reminders before the due date, fifteen proposals were received.
- 3) Tina and Juhong called for reviewers in the early 2010 and received ten responses. They are: Xiaojun Chen, Guoqiang Cui, Kimfong Lei, Youmei Liu, Nuri Kara, Chun-Min Wang, Shuyan Wang, Xiaoxue Wang, Dazhi Yang and Jing Zhang. Tina and Juhong also assigned the proposals to different reviewers while avoiding interest conflict since some

of them are also presenters. Finally each proposal was assigned to two reviewers. After reviewers submitted their comments, Juhong and Tina reviewed all proposals to make the final decision. The quality of this year's proposal was very high so all proposals were accepted. The review process has been completed on time.

- 4) Invited Keynote speakers. Dr. Simon So from the Hong Kong Institute of Education and Dr. Geping Liu from Southwest University were invited as 2010 SICET Convention Keynote Speaker. Both Dr. So and Dr. Liu accepted our invitation. Tina has contacted AECT to arrange the Visa application documents for them.
- 5) Created SICET twitter account to add another channel of communication. At this point there are 7 members following this twitter.
- 6) Attending AECT planners' meeting every other weeks since January 19, 2009 with some sessions assisted by Juhong. The meeting will proceed until the end of 2010 conference in October.

2. Report on the progress of the summer fellowship trip (Charles Wang)

- 1) Events were planned earlier in 2009. 7 universities in mainland China and Taiwan were contacted with 2 universities finalized to host our events: Linyi Normal University in Linyi, Shandong and Guangxi Institute of Education in Nanning, Guangxi. The call for participation were reviewed by the Board early December 2009 and then sent out to all the members and other colleagues.
- 2) For Linyi event, 9 people submitted 10 proposals, and for Nanning Event, 8 people submitted 9 proposals. Those who were not active SICET members were reminded to activate their membership.
- 3) After reviewing the proposals with the hosting institutes, nine proposals from seven people for Linyi event (May 26-30, 2010) were accepted and four proposals from four people for Nanning event (May 19-21, 2010) were accepted. The decisions were announced to the proposal submitters at the beginning of March with letters for visa application.
- 4) The March Updates were delayed for Nanning and Linyi events due to unexpected reasons and events details from the host institutes will be sent soon to all participants.

3. Online Journal IJTTL (Leping Liu)

- 1) IJTTL now is in its sixth year of publication. As planned, two issues are published per year; one in June, and the other by the end of the year.
- 2) The first issue of 2010 is at the final stage of revisions and formatting. Authors will be asked to check on their final page-proof. The issue will be out by or before the end of June.

- 3) The acceptance rate of IJTTL is between 28% and 35% (by issue).
- 4) A pool of new submissions has been received and will be reviewed for the 2010 fall issue.
- 5) IJTTL has been recognized in the field with a very sounding reputation.
- 6) IJTTL can be indexed in: EBSCO Publishing since 2009.

4. Report on the progress of the paper-based journal (Harrison Yang)

- 1) Online version of JETDE volume 2 was published on October 15, 2009.
- 2) The cost of printing fee for the print version has been covered by our collaborator – the Research Center of Educational Technology for Foreign Studies, Yantai University, P. R. China. Dr. Hongbo Song, brought hard copies of JETED to the states during 2009 conference. Some of hard copies were shared at SICET/AECT conference with our members (and potential ones), authors, other professionals, organizations, etc. Feedback from our colleagues has been very positive.
- 3) Our Managing Editor Dr. Shuyan Wang has contacted several professional databases for including JETED. So far, JETDE can be indexed in: EBSCO Publishing, The Standard Periodical Directory, and Ulrich's Periodical Directory. More efforts will be made to promote JETED into more databases. JETED is on its way to gain more respects and recognitions from our professional community.
- 4) The "call for papers" with "important dates" for this year's JETED was sent to our members on April 5, 2010.

5. Membership recruitment and management (Juhong Liu)

- 1) Between November 2009 and April 2010, 8 members in US renewed their SICET membership;
- 2) Between November 2009 and April 2010, 5 new members joined SICET;
- 3) In December 2009, a membership renewal call was sent to the SICET listserv, following the Call for Convention Proposals;
- 4) In mid February of 2010, another membership renewal call was sent out;
- 5) To date (April 8, 2010), there are 42 active members in SICET;

6. Financial report (Hong Zhan)

Since last financial summary in April 2009, SICET received \$877 member fee from renewed

members and new members. The total expenses from April 2009 to March 2010 is \$652.3, which includes transferred fund to AECT, SICET domain cost, 2009 SICET annual conference cost, and SICET bank account service fee.

7. Report from regional directors (Hsiujen Cheng, Hongbo Song, Geping Liu, and Simon So)

Hsiu-Jen Cheng's report from Taiwan:

- 1) Brochures of SIECT were distributed at the Conference hosted on March 27th at Chung Yuan University. More brochures will be distributed at the International conferences hosted at the end of 2010 in Taiwan.
- 2) Since the membership fee for graduate students in Taiwan seems to be an obstacle for recruitment, the target will be turned to faculty members or staff from some IT groups or companies.

Hongbo Song's report from northern China:

- 1) Recruited one more new teacher member for SICET this year.
- 2) Will distribute 25 copies of both 2008 and 2009 issues of JETDE at Guangxi Summer Event next month.
- 3) Will distribute 25 copies of both 2008 and 2009 issues of JETDE at Shandong Summer Event next month.
- 4) Will mail 2 copies of 2009 issues of JETDE to Hong Kong at Simon's request this week.

Geping Liu's report from southern China

- 1) Introduced SICET in some conferences and meetings, such as the Annual Conferences of Chongqing Association for Educational Technology in Higher Education.
- 2) Contacting northern area of China mainland to promote SICET in educational technology academic area together in the future.
- 3) Assist SICET Summer Fellowship Program 2010 if needed.

Simon So's report from Hong Kong:

- 1) Introduced the nature of SICET to a number of colleagues locally.
- 2) Planned to make printed copies of JETDE available to and searchable by the higher education libraries in Hong Kong. Hongbo will provide more printed copies soon.

8. Communications among SICET members: newsletter, brochure, and minutes (Guoqiang Cui)

- 1) Drafted minutes for our online board meetings and kept documents for our activities.
- 2) Collected information about our new board members to update SICET website.
- 3) Called for news from our SICET members for the design of SICET newsletter.
- 4) Will post a newsletter after the summer trip around Mid June.

9. SICET Web site, database, and listserv update and maintenance (Youmei Liu)

- 1) Smooth transfer of website administration from previous Director.
- 2) Updated the new board information on the website.
- 3) Renewed SICET.ORG domain name.
- 4) Renewed web hosting services.
- 5) Updated and transferred account payment to SICET.
- 6) Start the planning of new site design. Mockup will be proposed to the board in early June.

10. Form the Board Members Election committee

As suggested by the President Shuyan Wang, the Vice President, Tina Wu and Director of Membership, Juhong Liu, will be in charge of the new board election during August - September.

The online board meeting was adjourned on April 25, 2010.